IQAC Meeting held during 2018-19

<u>06-09-2018</u>

IQAC Meeting

A meeting of IQAC members, faculty and other members is held today on 06-09-2018 to hand over the charge to the new co-coordinator and to reconstitute the sub-committees of different cells under the chairmanship of the vice principal Tangla College.

Minutes:-

- i. Dr. Geetali Sarma has been appointed as new Coordinator of Tangla College IQAC and she takes charge of the coordinator. A new core committee is formed and resolution has been taken to restructure the sub-committees of different cells due to the retirement of some members.
- ii. Principal informs the members regarding the new format of SSR which is to be done online, shift the IQAC room to the ground floor and suggests the members to work for at least two or three hours per day after class in the IQAC room.
- iii. Prof. Sailendra Boro has been entrusted to arrange an alumni meet in the college.

Compliance of the decision:

- Sub-committees are formed.
- Activity of the new committee starts on under the guidance of the new coordinator.
- IQAC room is shifted to the ground floor.
- One meeting of Alumni cell is held on 27-06-2019.

GSL

Name: Dr. Geetali Sarma Signature of the Coordinator, IQAC

Simis

Name: Dr. Prasen Daimari Signature of the Chairperson, IQAC

Core Committee Meeting

07-09-2018

A meeting of IQAC Core Committee is held today on 07-09-2018 to reconstitute the subcommittees of different cells under the chairmanship of the Vice Principal, Tangla College.

Resolutions:-

- 1. The meeting resolves to open a whatsApp contact group among the teaching and non teaching staffs of the college for sharing the important information.
- 2. The meeting resolves to give responsibility to the sub committees to prepare SSR and AQAR.
- 3. The meeting decided to collect feedback from the fresh students.
- 4. The meeting also resolved to request the librarian to display the Employment News in the central library.

Compliance of the decision:

- A Whats-app contact group among the teaching and non teaching staff of college for sharing the information is opened.
- Sub-committees are working to prepare the SSR and pending AQAR.
- Feedback is collected from the fresh students.
- Employment New paper has been subscribed by the Librarian for display in the Central Library Notice Board

GSL

Name: Dr. Geetali Sarma Signature of the Coordinator, IQAC

Simi

Name: Dr. Prasen Daimari Signature of the Chairperson, IQAC

19-09-2018

A meeting with the members of the different cells is held today on 19-09-2018 under the Presidentship of the Principal Tangla College, who is also the Chairman of the IQAC of the college, to discuss on the preparation of SSR according to the new manual of SSR format provided by the NAAC.

- i. The new format of SSR is displayed in the screen through the power projector and distributed some copies among the members. The principal advises the members to update the SSR and collect data from the office.
- ii. Today being the 570th birth day of Sreemanta Sankardev, the IQAC has observed it by organizing *Naam Prasanga* among the teachers, employees and students. *Prasads* were distributed among all.

Compliance of the decision:

• IQAC members are engaged to collect data from the office to update the SSR

GSL

Name: Dr. Geetali Sarma Signature of the Coordinator, IQAC

Simis

Name: Dr. Prasen Daimari Signature of the Chairperson, IQAC

Meeting of SSR Committee

<u>30-10-2018</u>

A meeting of SSR committee is held today on 30-10-2018 under the Presidentship of Prof. Chandan Baruah, member of the Core Committee.

In the meeting Prof. Chandan Baruah, Dr. Geetali Sarma and Dr. Satyendra Kr. Sarmah shared their experiences of their visit to Mangaldai College which has already submitted their SSR in new format. The members discussed regarding the different types of activities to be undertaken during the session.

Resolution:

1. The meeting resolved to complete and submit the AQAR for 2004-2018 within the month of December 2018.

Compliance of the decision:

• AQAR from 2004-05 to 2017-18 has submitted in the month of December 2018.

GSL

Name: Dr. Geetali Sarma Signature of the Coordinator, IQAC

Simi

Name: Dr. Prasen Daimari Signature of the Chairperson, IQAC

01-02-2019

A meeting of IQAC with the teaching and non-teaching staffs is held today on 01-02-2019 at 12.45 pm under the president ship of the Principal, Tangla College to discuss some important issues.

- i. The meeting decides to appoint one advisor in the SSR committee. It is also decided to form 7 (seven) sub-committees on the basis of 7 criteria of the SSR.
- ii. At this meeting 7 (seven) different types of committees are formed on the basis of the 7 criterion of SSR and the charge was handed over to them by the Coordinator.
- At the meeting, along with the formation of different committees, a Book bearing ISBN is released by the Principal which is published by Tangla College Women's Forum.

Resolution:

- 1) Resolved that a Faculty Development Program will be organized in the college by IQAC.
- 2) Resolve to organize an awareness program on Road Safety in the next month.
- 3) Resolve to organize a Career counseling program on APSC examination.

Compliance of the decisions

- Prof. Chandan Baruah is appointed as advisor of SSR committee.
- 7 (seven) sub-committees are formed.
- Faculty development program has been organized in the month of May 2019.
- Road safety Awareness Program is organized on 06-03-2019.
- Career Counseling program is organized on APSC examination on 12-06-2019.

GSL

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Name: Dr. Geetali Sarma

Name: Dr. Prasen Daimari

30-05-2019

A meeting of IQAC with the teaching and non-teaching staffs is held today on 30-05-2019 at 1.30 pm under the president ship of the Principal, Tangla College and the following matter was discussed:

- i. In this meeting Coordinator explained the progress of SSR prepared by IQAC. It is mentioned that some of the committees have not submitted their reports and requests the conveners to submit their report as early as possible.
- ii. The Principal also requested the members, who were not appointed in the admission process -2019, to work hard to complete the SSR.

GSL

Name: Dr. Geetali Sarma Signature of the Coordinator, IQAC

Simi

Name: Dr. Prasen Daimari Signature of the Chairperson, IQAC

<u>11-06-2019</u>

A meeting of IQAC with the teaching and non-teaching staffs is held today on 11-06-2019 at 1.00 pm under the president ship of the Principal, Tangla College and the following matter was discussed:

The coordinator requests the conveners to review the reports submitted by them and prepare the necessary documents to be uploaded. The teaching and non teaching staff offers suggestion regarding the matter.

The Principal asked the non teaching staff to provide the necessary documents if required.

Resolution

1. Resolved that SSR will be completed during the summer vacation and SSR will be submitted during the 2nd week of July.

GSL

Name: Dr. Geetali Sarma Signature of the Coordinator, IQAC

Simi

Name: Dr. Prasen Daimari Signature of the Chairperson, IQAC

<u>11-07-2019</u>

A meeting of SSR committee is held today on 11-07-2019 at 1.00 pm under the Presidentship of the Principal, Tangla College to discuss the progress of SSR.

The Co-ordinator requests the members to offer suggestion in completion of the SSR and the member suggest some points which have to be included in the SSR. The Principal checks the documents and suggests some revisions.

Compliance of the decisions:

• SSR is being prepared by accepting the suggestions of the principal and the members.

GSL

Name: Dr. Geetali Sarma Signature of the Coordinator, IQAC

Simi

Name: Dr. Prasen Daimari Signature of the Chairperson, IQAC

1. <u>Result of of Feedback on Academic Audit (2018-19)</u>

The feedback was collected from 264 students about Academic audit which was analyzed, verified and found that in the session 2018-19.

- The official website was accessible to 75.25% of students and not accessible to 24.25%.
- It is found that 79.55% students were benefitted by academic counseling and 20.45% not benefitted.
- 84.45% of students were satisfied learning facility of the college.
- According to 77.27% student's teachers were able to complete the curriculum within the scheduled period and 22.73% of student of students expressed it negatively.
- According to 76.52% of students the centre and departmental library of the college were well equipped to cover the course content and 23.48% did not accept.
- 70.07% of students were benefitted by the tutorial and digital classes and 29.93% were not benefited.
- 74.25% of students were satisfied with the provision of two internal assessments conducted by the examination authority and 25.75% were not satisfied.
- According to 80.68% students, teachers suggested study materials and the answer of 19.32% were negative.
- 79.17% students expressed that seminars/group Discussion was organized in the college and the response of 20.83% was negative.
- According to 75.37% of students they were benefitted by the extension activities/career counseling organized by IQAC in the college and 24.63% expressed it negatively.

Principal Tangla College, Tangla

Coordinator, IQAC Tangla College, Tangla

2. Result of Students' Feedback On Curriculum 2018-19

Student's feedback on curriculum was collected from 240 students for the session 2018-19 and verified by the committee. It is found that

- when the question regarding the curriculum whether it was sufficient to give adequate knowledge asked, 42.50% students strongly agreed, 50.00% agreed, 6.67% did not agree and 0.83% did not respond.
- Were the prescribed textbook/reference books are sufficient for understanding of the subject on that question they responded as follows: 41.25% strongly agree, 45.21% agree, 9.17 do not agree and 4.17% no response was recorded.
- When they were asked whether the curriculum provides scope in terms of subject choice, they responded as follows: 35.42% strongly agreed, 38.75% agreed, 16.67% did not agree and 9.16% did not respond.
- Regarding the question whether the curriculum was relevant according to the present day situation, students' response is as follows: 38.33% strongly agreed, 42.08% agreed 16.67% did not agree and 2.92% did respond.
- When students were asked that whether the curriculum provides scope for present day employment their responses were as follows: 40.00% strongly agreed, 43.75% agreed, 12.08% did not agree and 4.17% did respond.
- When students were asked whether curriculum helps to pursue higher studies they responded as follows 36.25% strongly agreed, 42.92% agreed, 14.58% did not agree and 6.25% did not respond.

Principal Tangla College, Tangla

Coordinator, IQAC Tangla College, Tangla